BUSN697

STUDENT WARNING: This course syllabus is from a previous semester archive and serves only as a preparatory reference. Please use this syllabus as a reference only until the professor opens the classroom and you have access to the updated course syllabus. Please do NOT purchase any books or start any work based on this syllabus; this syllabus may NOT be the one that your individual instructor uses for a course that has not yet started. If you need to verify course textbooks, please refer to the online course description through your student portal. This syllabus is proprietary material of APUS.

Course Summary

Course : BUSN697 **Title :**
Length of Course : 8
Prerequisites : N/A **Credit Hours :**

Description

Course Description:

Course Scope:

BUSN697 course is tailored specifically for programs that offer a more practical end of program assessment that prepares them for the future in their chosen field. The Capstone E-Portfolio course may be taken only after the completion of all coursework and must be the last course that master's degree students take. This BUSN697 Master's Capstone E-Portfolio course offers students the opportunity to compile and improve artifacts they have created throughout their program. The E-portfolio is intended to demonstrate the student's mastery of program level objectives as they progressed through the graduate courses. The E-portfolio will prepare them with professional skills applicable in the business marketplace. The portable E-portfolio will build presentation ready materials to assist students after graduation.

Objectives

After successfully completing this course, you will be able to:

1. Produce a career development plan using APUS resources, services, and networking opportunities.
2. Conduct a career search for a position of choice or search other post-graduate choices to share in the forum.
3. Argue the importance of civic and social responsibility as it applies to student's discipline or career choice.
4. Revise artifacts from previous coursework throughout the program based on feedback from the instructor.
5. Organize a significant collection of artifacts in an ePortfolio including projects, papers, and other relevant examples showcasing work completed during the program to demonstrate mastery of the program objectives.
6. Critique a peer's E-portfolio and pitch by providing feedback using the assigned rubric.
7. Prepare a scholarly reflection paper describing the artifacts in the portfolio and how they demonstrate skills, knowledge, real---world application, and mastery of the program objectives.
8. Explain professional growth attained during the master's program or explain your professional skills to

a potential employer.

Outline

Week 1: Career development plan

Learning Outcomes

Produce a career development plan using APUS resources, services, and networking opportunities.

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forums (2)

Assignment due this week. Review the Assignments are of the classroom for more details.

Week 2: Career search

Learning Outcomes

Conduct a career search for a position of choice or search other post--- Graduate choices to share in the forum.

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forum (1)

Assignment due this week. Review the Assignments are of the classroom for more details.

Week 3: Civil and social responsiblity

Learning Outcomes

Argue the importance of civic and social responsibility as it applies to student's discipline or career choice

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forum (1)

Assignment due this week. Review the Assignments are of the classroom for more details.

Week 4: Artifact updates

Learning Outcomes

Revise artifacts from previous coursework throughout the program based on feedback from the instructor.

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forum (1)

Assignment due this week. Review the Assignments are of the classroom for more details.

Week 5: ePortfolio development

Learning Outcomes

Organize a significant collection of artifacts in an ePortfolio including projects, papers, and other relevant examples showcasing work completed for a position of choice.

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forum (1)

Assignment due this week. Review the Assignments are of the classroom for more details.

Week 6: Peer critique

Learning Outcomes

Critique a peer’s ePortfolio and pitch by providing feedback using the assigned rubric.

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forum (1)

Assignment due this week. Review the Assignments are of the classroom for more details.

Week 7: Scholarly reflection paper

Learning Outcomes

Prepare a scholarly reflection paper describing the artifacts in the portfolio and how they demonstrate skills,

knowledge, real--- world application, and mastery of the program objectives.

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forum (1)

No paper assignment due this week.

Week 8: Reflection on professional growth

Learning Outcomes

Explain professional growth attained during the master's program or explain your professional skills to a potential employer.

Required Readings

Weekly Readings can be found in the Lessons area of the classroom. Readings are broken down into reading that are to be completed during the week they are assigned.

Assignments

Graded Forum (1)

Assignment due this week. Review the Assignments are of the classroom for more details.

Evaluation

Grading:

Name	Grade %

Materials

All materials are supplied within the classroom. There will be required weekly readings that can be found in the Lessons area of the classroom.

Course Guidelines

Citation and Reference Style

Attention Please: Students will follow the APA Format as the sole citation and reference style used in

written work submitted as part of coursework to the University. Assignments completed in a narrative essay or composition format must follow the citation style cited in the APA Format.

Late Assignments

Students are expected to submit classroom assignments by the posted due date and to complete the course according to the published class schedule. As adults, students, and working professionals, I understand you must manage competing demands on your time. Should you need additional time to complete an assignment, please contact me before the due date so we can discuss the situation and determine an acceptable resolution. Routine submission of late assignments is unacceptable and may result in points deducted from your final course grade.

Netiquette

Online universities promote the advancement of knowledge through positive and constructive debate – both inside and outside the classroom. Forums on the Internet, however, can occasionally degenerate into needless insults and "flaming." Such activity and the loss of good manners are not acceptable in a university setting – basic academic rules of good behavior and proper "Netiquette" must persist. Remember that you are in a place for the rewards and excitement of learning which does not include descent to personal attacks or student attempts to stifle the Forum of others.

Technology Limitations

While you should feel free to explore the full---range of creative composition in your formal papers, keep email layouts simple. The Sakai classroom may not fully support MIME or HTML encoded messages, which means that boldface, italics, underlining, and a variety of color---coding or other visual effects will not translate in your e---mail messages.

Humor Note

Despite the best of intentions, jokes and especially satire can easily get lost or taken seriously. If you feel the need for humor, you may wish to add "emoticons" to help alert your readers: ;--), :), □□

Disclaimer Statement

Course content may vary from the outline to meet the needs of this particular group.

University Policies

Student Handbook

- Drop/Withdrawal policy
- Extension Requests
- Academic Probation
- Appeals
- Disability Accommodations

The mission of American Public University System is to provide high quality higher education with emphasis on educating the nation's military and public service communities by offering respected, relevant, accessible, affordable, and student-focused online programs that prepare students for service and leadership in a diverse, global society.

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